



**REGULAR MEETING OF THE AREA HOUSING AUTHORITY  
OF THE COUNTY OF VENTURA**

**Wednesday, January 26, 2022 at 3:00 P.M.**

**1400 W. Hillcrest Drive, Newbury Park, CA 91320**

"The Area Housing Authority of the County of Ventura shall be a leader in providing opportunities and assistance to people in need of affordable housing through development, acquisitions, and partnerships."

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**COVID-19 UPDATE:** The Area Housing Authority of the County of Ventura office building is currently closed to the public. Pursuant to California Government Code § 54953 and resolutions adopted by the Area Housing Authority of the County of Ventura, and due to concerns of COVID-19 and state and local measures regarding social distancing, this meeting will be conducted via conference and video calling services. The public can participate in this meeting by calling from a telephone or mobile phone.

**HOW TO PARTICIPATE VIA PHONE**

To access the meeting by phone:

Dial: **1-669-900-6833**

When prompted, enter meeting ID: **922 4213 5103**

Once connected, if you wish to speak during Public Comment, press \*9 to raise your hand

**PUBLIC COMMENT**

To allow the opportunity for all to speak, a time limit of 3 minutes has been set for public speakers wishing to address the Board of Commissioners. The Chair has the discretion to further limit this time if warranted.

**HOW TO SUBMIT PUBLIC COMMENT**

Comments may be submitted by one of the following:

1. Connect to the meeting via phone (above), once connected **press \*9** on your phone to raise your hand and you will be recognized during **Agenda Item #5** to make your comment.
2. Comments may also be submitted prior to the meeting **via email by 5:00 p.m. Tuesday, January 25, 2022**. Please email your comment to [admin@ahaev.org](mailto:admin@ahaev.org) and include "Public Comment" in the subject line.
3. You may also leave your comments by a voice message at **805-480-9991 ext. 850**, please speak clearly. Your email or transcribed voice message will be distributed to the Board of Commissioners prior to the Board meeting.



## AGENDA

### REGULAR MEETING OF THE AREA HOUSING AUTHORITY OF THE COUNTY OF VENTURA

Wednesday, January 26, 2022 at 3:00 P.M.

**1. CALL TO ORDER/WELCOME**

**A. PLEDGE OF ALLEGIANCE**

**B. COMMISSIONER ATTENDANCE:** BRADLEY, CRUTCHFIELD, JOHNSON, LAINE, LECH, LUNN, MASON, MERCER, NIELSEN, NORORI, RAMOS-CRUZ, REISENDER, WALL, AND WATSON

**2. ADOPTION OF AGENDA**

**3. APPROVAL OF MINUTES:**

**A. SPECIAL MEETING OF November 29, 2021**

**B. REGULAR MEETING OF December 1, 2021**

**C. SPECIAL MEETING OF December 27, 2021**

**4. CONSENT CALENDAR ITEMS**

Review and approve unless an item is pulled for separate action by the Board and moved to the Regular agenda for consideration. Consent items are to be routine and non-controversial. All items are approved as recommended without discussion.

**A. Receive Executive Director Report (Michael Nigh)**

**B. Receive Financial Report (Denise Howells)**

**C. Receive Section 8 Report (Carrie Sabatini & James Markot)**

**D. Receive Housing Programs Report (Carrie Sabatini)**

**E. Receive Housing Assets and Development Report (George McGehee, Jr.)**

**F. Receive Personnel/Human Resources Report (Patricia Friou)**

**5. PUBLIC COMMENTS**

Any member of the public may address the Board of Commissioners on an item appearing on the agenda or any subject within the jurisdiction of the Housing Authority. *Please note that public comments will not be responded to, acted on or discussed during the meeting, but may appear on a future agenda. If you wish to make a comment, please refer to meeting announcement on previous page.*

**6. INTRODUCTION OF NEW HUMAN RESOURCES MANAGER,  
ROXANNE ROBINSON-JONES**

Michael Nigh, Executive Director

**7. RECOGNITION OF RETIREMENT - SHIRLEY BUMPUS 24 YEARS  
AND PATRICIA FRIOU 15 YEARS**

Jorgen Nielsen, Chair, and Michael Nigh, Executive Director

8. **PRESENTATION OF THE FY2021 AUDITED FINANCIAL STATEMENTS**  
Denise Howells, Director of Finance  
Jonathan Foster CPA, Partner at Davis Farr LLP  
Motion to Accept, Second, Discuss, Roll Call Vote
9. **ANNOUNCE AD HOC NOMINATING COMMITTEE'S SLATE OF NOMINEES FOR CHAIR AND VICE-CHAIR**  
Terry Wall, Committee Chair
10. **APPROVE ELECTION PROCEDURES**  
Michael Nigh, Executive Director  
James McDermott, Esq., Ferguson Case Orr Paterson  
Motion to Approve, Second, Discuss, Roll Call Vote
11. **RESOLUTION NO. 1111 - A RESOLUTION OF THE AREA HOUSING AUTHORITY OF THE COUNTY OF VENTURA REAUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE BOARD OF COMMISSIONERS OF THE AREA HOUSING AUTHORITY OF THE COUNTY OF VENTURA FOR THE PERIOD OF 30 DAYS PURSUANT TO THE RALPH M. BROWN ACT**  
James McDermott, Esq., and Ian Elsenheimer, Ferguson Case Orr Paterson  
Michael Nigh, Executive Director  
Motion to Approve, Second, Discuss, Roll Call Vote
12. **STAFF COMMENTS**  
Information Only
13. **EXECUTIVE DIRECTOR COMMENTS**  
Information Only
14. **COMMISSIONER COMMENTS**  
Comments by Commissioners on matters they consider appropriate. The Board of Commissioners will not respond to comments but will take them into consideration and the item may appear on a future agenda if discussion is determined necessary. Commissioners are asked to limit their comments to three (3) minutes or less.
15. **CHAIR COMMENTS (5 MIN)**

**NEXT SCHEDULED MEETING**  
**February 23, 2022**  
**1400 W. Hillcrest Drive**  
**Newbury Park, CA 91320 AT 3:00 P.M.**

Americans with Disabilities Act (ADA): In compliance with ADA, if you need special assistance to participate in this meeting, please contact the Area Housing Authority of the County of Ventura via email at [admin@ahaav.org](mailto:admin@ahaav.org) or by phone at (805) 480-9991 ext. 850. Notification at least 48 hours prior to the meeting will ensure that reasonable accommodations can be addressed appropriately.